BUS OPERATOR

DEFINITION

Under supervision to safely operate passenger transit vehicle in accordance with assigned schedules on fixed route and Dial-A-Ride service; collects pre-established fares, tickets, and transfers; answers inquiries from public concerning transit services; and to perform related work as required.

EXAMPLE OF DUTIES

Operates passenger transit vehicle on designated routes and schedules; assists passengers and gives related information to the public; stops at designated points to pick up and discharge passengers; collects cash fares, tickets, transfers, or issues transfers; conducts safety inspections of vehicles before and during operation; records a variety of passenger and other related data; reports mechanical problems; completes accident and incident reports as needed; may assist in bus dispatching; may be assigned to Dial-A-Ride operation; may assist in the orientation and training of new employees.

SPECIAL REQUIREMENTS

Possession of an appropriate California driver's license.

Possession of appropriate Certificates.

EMPLOYMENT STANDARDS

Knowledge of:

- Operation and basic maintenance of a variety of buses, vans, and transit vehicles.
- Traffic laws, ordinances, rules, and driving courtesies related to public transit vehicles.
- Safe work practices.

2 BUS OPERATOR

EMPLOYMENT STANDARDS (cont.)

and

Ability to:

- Operate a variety of public transit vehicles.
- Learn the geography and street layout of the service area.
- Read and write at the level required for successful job performance.
- Follow written and oral instructions.
- Maintain clear and accurate records.
- Effectively represent the transit service with the public.
- Establish and maintain cooperative working relationships.
- Communicate effectively with the public.

and

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and abilities would be:

Work Background: One year of work experience in operation of public transit vehicles, preferably including operation of passenger buses.

Or

Completion of the Montebello Transportation Department Driver Training Program. At time of application, followed by one year of work experience prior to appointment.

August 1992 December 1995 March 2000 (Res. #00-40)