FIRE BATTALION CHIEF

DEFINITION

Under general direction, to plan, organize, develop, monitor, and supervise the activities of a group of fire companies stationed throughout the City during an assigned shift; to have responsibility for the planning and implementation of assigned area of Department operations and functions; and to perform related work as required.

MANAGEMENT RESPONSIBILITY

This is a supervisory position with responsibility for assigning, supervising, and directing the City's fire suppression and emergency medical response functions during an assigned shift. In addition, positions are assigned management responsibilities for a major area of Department operations and functions.

EXAMPLES OF DUTIES

Provides supervision, direction, and work coordination for staff assigned to the ongoing operations and functions of Department fire and emergency service functions during an assigned shift; provides general supervision for companies stationed throughout the City; responds to alarms by directing personnel, ascertaining the need for additional equipment and personnel, and making technical decisions regarding the best methods to deal with the emergency; performs requisite emergency medical service as required by the nature of the emergency; makes periodic inspections of personnel and the general condition of Department equipment; works with Fire Captains in the development of training programs and the training of Department personnel; assists with the formulation and implementation of Department policies and regulations; has overall administrative responsibility for a major area of Department functions and responsibilities; insures proper management and development of the assigned area; coordinates assigned administrative responsibilities with other City departments and government entities necessary; assists with the general planning of the City's fire suppression, fire prevention, fire investigation, hazardous material control, and emergency medical response functions; assists with development of codes and regulations; develops and prepares a variety of reports; assists with the development and administration of the Department budget; participates in the selection, evaluation, and job development of represents Department functions with citizens, community Department staff: organizations, and other government agencies; may serve as Fire Chief in the Chief's absence; represents assigned functions with City staff and other governmental agencies as delegated.

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SPECIAL REQUIREMENTS

Possession of requisite Emergency Medical Technician certification.

Possession of First Responder certification.

Fire Officer Certificate as issued by the State of California Fire Marshal or proof of completion of all required courses for the state of California Fire Marshal's Fire Officer Certification at time of application

Possession of a valid California Class C Driver's License with firefighter endorsements at time of appointment and maintenance of said license in good standing throughout employment in this position.

R.O.S.S. Qualified Strike Team Leader Trainee

EMPLOYMENT STANDARDS

Knowledge of:

- Modern principles, practices, and techniques of Fire Department administration and operation.
- Principles of personnel management and public administration.
- Principles of supervision and training.
- Applicable City, County, State, and Federal fire laws, codes, rules, and regulations.
- Methods and principles of fire suppression, fire investigation, fire prevention, emergency medical response, and hazardous material control.
- Operation, maintenance, and capabilities of firefighting and emergency rescue equipment.
- Budget development, preparation, and administration.
- Research methods and procedures.

and

Ability to:

- Plan, organize, coordinate, and direct an assigned area of the City's Fire Department functions and operations.
- Provide supervision, training, and work evaluations for staff.
- Assist with formulating, implementing, and evaluating Department operations, functions, and policies.
- Prepare and administer department budget and fiscal controls.

- Maintain general responsibility for Department fire suppression and emergency service functions.
- Prepare a variety of reports and presentations.
- Research, collect, and analyze information related to fire services.
- Interpret, explain, apply, and enforce fire codes and regulations.
- Effectively represent the fire service functions of the Department with concerned individuals, organizations, and other government agencies.
- Establish and maintain cooperative working relationships.
- Communicate effectively orally and in writing.

and

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Fire Officer Certificate as issued by the State of California Fire Marshal or proof of completion of all required courses for the State of California Fire Marshal's Fire Officer Certification at time of application, as well as R.O.S.S Qualified Strike Team Leader Trainee status.

Work Background: Five years of progressively responsible experience in the provision of fire and other emergency services, including three years of experience in a supervisory, management, or administrative position.

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