POLICE CORPORAL

DEFINITION

Under general direction to perform responsible law enforcement and crime prevention work by patrolling assigned areas and answering calls and complaints; to investigate incidents and crimes; to make physical arrests; and to perform related work as required.

DISTINGUISHING CHARACTERISTICS

This is the advanced specialized skill working level for City law enforcement. Incumbents may be assigned to any of the following assignments: detectives, canine, traffic, personnel & training, field training officer, school resource officer or other assignment designated by the Chief.

EXAMPLE OF DUTIES

Performs patrol on an assigned shift; conducts property checks on businesses and homes for burglary and other criminal activities; stops and questions suspicious persons; assists with a variety of emergencies; issues citations for violations of laws; prepares reports of incidents and investigations; contacts victims, witnesses, complainants, and suspects for detailed interviewing when required; secures statements; may have responsibility for preserving evidence at the scenes of incidents and crimes; follows-up on investigations when assigned; makes arrests of criminals; appears in court proceedings when summoned; books, transports, and has responsibility for the care and safety of detained persons; issues traffic citations and performs traffic control assignments; performs accident investigations; performs a wide range of law enforcement assignments; performs special assignments such as canine, traffic, crime scene processing, training, or motorcycle duties; makes initial and supplementary investigation of crimes in areas such as personal violence, theft, checks, intelligence, juvenile, narcotics, and others; investigates cases involving missing persons, lost children and runaways; collects material evidence and does crime scene work; performs surveillance of persons and places; apprehends, interrogates and arrests suspects; prepares and submits reports; establishes and maintains liaison with other criminal justice agencies; participates in undercover investigations of narcotics, gambling, vice, racial disturbances, and other activities, violations, and crimes; makes

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EXAMPLES OF DUTIES - (cont.)

investigations to determine whether juvenile offenders should be returned to the custody of the home, given formal hearing, referred to a social agency, or to juvenile court; works with social agencies, schools, and groups; give speeches, lectures, and demonstrations; keeps records and logs of activities; develops, coordinates and implements Community Oriented Problem solving programs; trains new police officers under the P.O.S.T. Field Training Program; evaluates new officers, preparing reports of their progress and identifying strengths and weaknesses; may assume duties of superiors in their absence; may train and direct the work of other police personnel.

SPECIAL REQUIREMENTS

Possession of a basic certificate issued by the California Commission on Peace Officer Standards and Training.

Possession of an appropriate California driver's license.

EMPLOYMENT STANDARDS

Knowledge of:

- Modern law enforcement methods, and procedures, including patrol, crime prevention, and traffic control -
- Criminal law with particular reference to apprehension, arrest, and custody of persons accused of misdemeanors and felonies.
- Rules of evidence pertaining to search and seizure and the preservation and presentation of evidence in court.
- Recent court decisions affecting police powers.
- Use and care of firearms.

and

Ability to:

- Perform a wide range of law enforcement assignments.
- Make physical arrests of criminals.
- Secure information from others at the scene of incidents.
- Demonstrate keen abilities of observation and memory.
- Train new officers under the P.O.S.T. Field Training Program.

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EMPLOYMENT STANDARDS - (cont.)

- Think clearly and act quickly in emergency situations.
- Understand and carry out oral and written directions.
- Prepare accurate incident and case reports.
- Use and care for firearms and other police equipment.
- Meet established standards of physical endurance, agility, health, and vision.
- Effectively represent the law enforcement functions of the Department with concerned individuals, organizations, and other governmental agencies.
- Establish and maintain cooperative working relationships.
- Communicate effectively orally and in writing.

and

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Graduation from high school or G.E.D. is required, supplemented by college course work from an accredited college or university in police science or related field.

Work Background: Four years of sworn law enforcement experience, and completion of the probationary period with the Montebello Police Department.

November 2000 (Res. #00-128) June 2001 (Res. # 01-52)